Kingsport Aquatic Center

1820 Meadowview Parkway, Kingsport, TN 37660

Short Course Pool Rental Application

Contact Person: State: Zip: Phone:		Contact Inf	ormation					
State: Zip: Phone:	Contact Person:		mail:					
Meet Start Times Set-Up Date: Day 1/Session 1	Address:		City:					
Event Name: Date(s): Date(s): Date(s): Day 1/session 1 Start Time: Day 1/session 2 Day 1/session 2 Day 2/session 2	State: Zip:	P	none:			_		
Estimated Set-Up Time: Day 1/Session 1		Meet Rental I	nformation			'		
Daily Arrival Times Personnel: Sart Time: End Time:	Event Name:	Set-Up	Date:	N	leet Start Times			
Daily Arrival Times Personnel: Spectators/Swimmers: Start Time: Pools and Rooms Requested Please indicate below what each amenity will be used for. Competition Pool-Deep End Only Ompetition Pool-Deep End Only Ompetition Pool-Deep End Only Ompetition Pool-Deep End Only Deep End Only		Estimated Set-Up	Time:	D	ay 1/Session1			
Approx. # of Participants: Personnel: Spectators/Swimmers: Start Time: End Time:	Date(s):			Start Time:	End Time:			
Special row		Daily Arriv	al Times					
Pools and Rooms Requested	2nd Date:	Perso	nnel:	D	ay 2/ Session 2			
Please indicate below what each amenity will be used for. Competition Pool-Deep End Only Large Conference Room Large Conf		Spectators/Swim	mers:	Start Time:	End Time:			
Please indicate below what each amenity will be used for. Competition Narm-Up	Approx. # of Participants:	Warm-Up	Гіте:]				
Please indicate below what each amenity will be used for. Competition Narm-Up			•					
Competition Pool-Deep End Only		Pools and Roon	s Requested					
Competition Pool-Deep End Only	Please indica	te below what ea	ch amenity will	be used for.				
Competition Pool-Shallow End Only Classroom #1 (Mid-Pool) Classroom #2 (Diving End) Pool Configeration/Set-Up The following is the equipment that will be set-up for each meet. Starting Blocks Bulkhead Shallow End Shallow End Diving Events Deep End Shallow End Finish End Only Both Ends Number of Back-Up Buttons (per lane) PA System I Meter 3 Meter Additional Information, Rules, Release and Indemnification Agreement Reservation Reminders	Competition	Warm-Up		Ven	dor Hospitality	Other/Indicate		
Pool Configeration/Set-Up The following is the equipment that will be set-up for each meet.	Competition Pool-Deep End Only		Large Confer	ence Room 🔲				
Starting Blocks Bulkhead	Competition Pool-Shallow End Only		Classroom #	1 (Mid-Pool)				
Starting Blocks Bulkhead Deep End Shallow End Finish End Only Both Ends Number of Back-Up Buttons (per lane) PA System 1 2 PA System	Competition Pool-Whole Pool		Classroom #	2 (Diving End)				
Starting Blocks Bulkhead Deep End Shallow End Finish End Only Both Ends Diving Events 1 Meter 3 Meter Number of Back-Up Buttons (per lane) PA System Yes No	Pool Configeration/Set-Up							
Deep End Shallow End Shallow End Diving Events Diving Events Meter	The followin	g is the equipment th	at will be set-up for	r each meet.				
Touch Pads Finish End Only	Starting Blocks Bulkhead Starter			Starter				
Finish End Only Buttons (per lane) Additional Information, Rules, Release and Indemnification Agreement Yes	Deep End Shallow End		☐ Fi	nish End Only	Both Ends			
Additional Information, Rules, Release and Indemnification Agreement Reservation Reminders	Touch Pads			Diving Events				
Additional Information, Rules, Release and Indemnification Agreement Reservation Reminders	Finish End Only Both Ends			1 Meter	3 Meter			
Reservation Reminders The Renter must provide a Certificate of Insurance naming the City of Kingsport and the Kingsport Aquatic Center, Inc as Additional Insureds. Coverage must meet or exceed \$1,000,000.00 per occurrence OR Renter's insurance is subject to the reasonable approval of the facility Team/Athlete/Entry Count report & session reports must be submitted to Kingsport Aquatic Center within 14 days (weekends included) of the entry leadiline. If you intend to bring in any vendors to the facility (1-shirts, photographers, etc.), you must notify the facility at least 3 days before the event so that setup location and tables/chairs can be arranged. All facility rules apply to renters and vendors. Fees & Billing Bills will be calculated on the first of the month for rentals occurring in the preceding month. The City of Kingsport will send bills on the 15th of the month with Payment due by the 30th 67 said month. Cancellation or rescheduling requests within 30 days (weekends included) or fewer of the rental date will be charged full price for the slot unless a new renter can be found. Exceptions may be considered for unexpected mechanical pool closures and weather-related events. Delinquent invoices may result in future meets being removed from the calendar. Fees may be subject to change beginning July 1, 2024. Spectal Provisions: Spectator will not be allowed outside food or beverages. Concessions are available for guests. Renter must advise all vendors and participants of this policy. Stadium seats with backs are not recommended in the gallery for spectators. Chairs (bag chairs, etc.) will not be allowed in the gallery for spectators unless needed for ADA compliance. Please read and sign below: I. the undersigned, on behalf of the Renter, hereby apply to reserve a designated area in the Kingsport Aquatic Center facility for the purpose as specified on this rentalagreement. Renter agrees to abide by (and cause its event participants, spectators, and vendors to abide by) all of the applicable rules, reg	Number of Back-Up Buttons (per lane)			PA System				
Reservation Reminders The Renter must provide a Certificate of Insurance naming the City of Kingsport and the Kingsport Aquatic Center, Inc as Additional Insureds. Coverage must meet or exceed \$1,000,000,000 per occurrence OR Renter's insurance is subject to the reasonable approval of the facility Team/Athlete/Entry Count report & session reports must be submitted to Kingsport Aquatic Center within 14 days (weekends included) of the entry deadline. If you intend to bring in any vendors to the facility (t-shirts, photographers, etc.), you must notify the facility at least 3 days before the event so that setup location and tables/chairs can be arranged. All facility rules apply to renters and vendors. Fees & Billing Bills will be calculated on the first of the month for rentals occurring in the preceding month. The City of Kingsport will send bills on the 15th of the month with Payment due by the 30th of said month. Cancellation or rescheduling requests within 30 days (weekends included) or fewer of the rental date will be charged full price for the slot unless a new renter can be found. Exceptions may be considered for unexpected mechanical pool closures and weather-related events. Delinquent invoices may result in future meets being removed from the calendar. Fees may be subject to change beginning July 1, 2024. Special Provisions: Special Provisions: Special Provisions: Speciator will not be allowed outside food or beverages. Concessions are available for guests. Renter must advise all vendors and participants of this policy. Stadium seats with backs are not recommended in the gallery for speciators. Chairs (bag chairs, etc.) will not be allowed in the gallery for spectators unless needed for ADA compliance. Please read and sign below: I, the undersigned, on behalf of the Renter, hereby apply to reserve a designated area in the Kingsport Aquatic Center facility for the purpose as specified on this rentalagreement. Renter agrees to abide by (and cause its event participants, spectators, and vendors to	□ 1 □ 2			Yes	☐ No			
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Signature: Printed Signature: Date:	The Renter must provide a Certificate of Insurance namust meet or exceed \$1,000,000.00 per occurrence Of & session reports must be submitted to Kingsport Aqu vendors to the facility (t-shirts, photographers, etc.), you arranged. All facility rules apply to renters and vendor Fees & Billing Bills will be calculated on the first of the month for rere Payment due by the 30th of said month. Can charged full price for the slot unless a new renter can be Delinquent invoices may result in future meets being a Special Provisions: Special Provisions: Special Provisions: Special Provisions: I, the undersigned, on behalf of the Renter, hereby app this rentalagreement. Renter agrees to abide by (and and policies of the Aquatic Center, and Kingsport Aquato Renter (or the Contact Person listed above). In addievent and said reservation. Renter waives and release all claims, liabilities, and damages for personal injury relating whatsoever in any manner as a result of the second in the second provisions.	Renter's insurance is sulatic Center within 14 day us must notify the facility s. tals occurring in the precedellation or rescheduling the found. Exceptions may emoved from the calendates. Concessions are availagallery for spectators. Clarkly to reserve a designater value its event participant atic Center as its Managation, Renter hereby takes to the facility (Kingsport A or property damage to a cheduled event. In additional contents of the facility (In additional contents of the	pject to the reasonables (weekends included at least 3 days before ding month. The City requests within 30 days considered for unex r. Fees may be subject ble for guests. Renter the lairs (bag chairs, etc.) It area in the Kingspons, spectators, and ventral full responsibility for quatic Center) and they event participant, vn. Renter understands	approval of the facility of the entry deadline. If the event so that setup less of the event so that setup less of the event so that setup less of the event will send yet (weekends included) of the event entry to change beginning or must advise all vendors will not be allowed in the event and the event of the event	Feam/Athlete/Entry C f you intend to bring ocation and tables/ch bills on the 15 th of the or fewer of the rental closures and weather-re July 1, 2024. and participants of the he gallery for spectat of for the purpose as s the applicable rules, i at the facility and/or associated with the s their employees and Renter's event, arisin	Count report in any airs can be e month with date will be elated events. his policy. ors unless pecified on regulations, r provided cocheduled agents from ig out of or		
Office Use Only								

Staff Signature:

Date:

Scheduled By:

Kingsport Aquatic Center 1820 Meadowview Parkway, Kingsport, TN 37660 Short Course Pool Rental Application

Rental Prices as of July 1st, 2023					
Type of Rental	Fees				
Whole Pool Full Day-Deep end and Shallow End					
*12 hours include 1 hour set up and 1 hour break down for KAC Staff	\$1,500.00/day				
Whole Pool Half Day-Deep end and Shallow End					
*5 hours include 1 hour set up and 1 hour break down for KAC Staff	\$1,000.00/day				
Half Pool Full Day-Deep end or Shallow End only					
*12 hours include 1 hour set up and 1 hour break down for KAC Staff	\$1,000.00/day				
Whole Pool Full Day-Deep end or Shallow End only					
*5 hours include 1 hour set up and 1 hour break down for KAC Staff	\$600.00/day				
Additional Charges					
*Rentals lasting longer than above rental time will be charged an extra per hour	\$100.00/hour				