

**City of Kingsport
Kingsport Aquatic Center
Water Safety Instructor**

REPORTS TO: Aquatic Program Leader

POSITION NUMBER: Part Time

SALARY RANGE: \$9.40/hr.

Purpose of Job

The purpose of this job is to be an instructor in the Learn to Swim classes as assigned and perform responsibilities in accordance with American Red Cross standards.

Essential Duties and Responsibilities

The following duties are normal for this job. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

Monitors activities in assigned classes to prevent accidents.

Teach swimming and water safety skills to youth and adults by American Red Cross standards.

Administers First Aid/CPR/AED as necessary.

Teaches pool safety to swimmers and potential swimmers regarding unsafe practices around pool areas and safety hazards that may exist in water environments.

Follows emergency action plan and procedures established in the event of an emergency.

Maintains order in the pool and adjoining areas pertaining to assigned classes.

Provides general information on pool operation to patrons.

Completes required paperwork.

Knowledge, Skills, and Abilities

Knowledge of the principles, practices, and procedures and the operations and functions of KAC.

Knowledge of all applicable laws, ordinances, policies, standards, and regulations pertaining to the specific duties and responsibilities of the job.

Knowledge of and ability to administer First Aid/CPR/ AED.

Ability to effectively communicate and interact with management, employees, members of the general public and all other groups involved in the activities of KAC.

Ability to work with limited supervision, using personal judgment in decision making.

Ability to teach swimming lessons in accordance to the American Red Cross standards.

Knowledge of rules and regulations governing conduct of the public at pools.

Skilled in swimming.

Ability to react quickly and calmly in emergencies.

Minimum Training and Experience Required to Perform Essential Job Functions

American Red Cross Water Safety Instructor Certification

First Aid/CPR/AED Certification

Must possess a valid driver's license.

Physical Requirements:

Must be physically able to operate a variety of machinery and equipment including a computer, LED projector, overhead projector, camera, and copier.

Must be able to use body members to work, move or carry objects or materials. This position requires: walking, standing, bending, stooping, pushing, pulling, lifting, fingering, grasping, feeling, seeing, talking, hearing, and repetitive motions.

To Apply:

Send resume to Program Leader, Courtney Isaacs at CourtneyIsaacs@KingsportTN.gov